



# THE OAKS

## ANGLICAN CHURCH

St Luke's The Oaks, St Matthew's The Old Oaks

Postal Address: PO Box 6005, The Oaks. NSW 2570

Email: cemetery@toa.church

### **Rules and Conditions for Burials and Interment of Ashes at St Matthew's Anglican Church Cemetery, The Old Oaks.**

1. It is the responsibility of visitors to ensure their own safety and protection of their possessions.
2. The parish is not liable for personal injury or property damage arising from negligent conduct of visitors or for theft that occurs within the cemetery precinct.
3. The cemetery is closed from sunset to sunrise.
4. No work is to be undertaken on a grave plot or niche without the prior approval of the parish through the Cemetery Administrator or Church Wardens.
5. The Cemetery Administrator, a Warden or authorised person, holds the right to remove any unapproved work from a grave or niche.
6. Garbage bins are not provided within the cemetery. Please remove refuse with you and not dispose of it within the cemetery or church grounds.
7. The parish, through the Cemetery Administrator or Church Wardens, may refuse an application for 'Right of Burial' or 'Right to Inter Ashes' for more than one burial plot or niche to any person if satisfied that an attempt is being made to create a monopoly, or to deal in such reservations in the way of a business transaction.

#### **8. Burials**

- 8.1. An '*Application for Burial*' is to be completed, submitted and approval given for a burial to proceed.  
**Note:** An application fee applies (refer to 'Schedule of Fees' on church website for amount).
- 8.2. A minimum of two full working days is required for the allocation and marking of a burial site and assessing an '*Application for Burial*'.
- 8.3. The parish permits the burial of two persons per plot subject to the depth at which the first casket is buried and NSW Department of Health requirements.
- 8.4. Maximum width of caskets must not exceed 600mm including handles.
- 8.5. The parish may remove any items found in the cemetery that have not been approved including -
  - a. work on a grave that is deemed to be unsafe or in poor condition
  - b. trees, shrubs, other vegetation
  - c. floral arrangements, statues, glass jars, vases, toys, any items that are deemed to be a safety hazard.

#### **9. Monuments**

- 9.1. Approval from the parish is required for any proposed work on a grave.  
An '*Application for Monument*' is to be submitted for approval before a monument can be erected.  
**Note:** An application fee applies (refer to 'Schedule of Fees' on church website for amount).
- 9.2. Construction of a monument must be undertaken by a licensed and approved monument mason working to current Australian Standards.
- 9.3. Monument design is to be compatible with existing monuments erected in the cemetery.
- 9.4. Kerb height is not to exceed 300mm at the lowest post. Headstone is not to exceed 900mm in height. The overall height of monuments is limited to 1200mm above natural ground height.
- 9.5. It is the responsibility of the installer to remove all construction materials from the site and repair/restore disturbed ground in the vicinity of the memorial.
- 9.6. Maintenance of the monument will be the responsibility of the holder of the '*Right of Burial*'.

## 10. Columbarium Wall

- 10.1. The interment of ashes and fixing of an approved plaque is to be arranged by the holder of the '*Right to Inter Ashes*' for the niche.  
An '*Application to Inter Ashes and Install Plaque*' is to be completed and submitted for approval.  
**Note:** An application fee applies (refer to 'Schedule of Fees' on church website for amount).
- 10.2. A cast bronze plaque, 140mm x 95mm, with black inscription is mandatory.
- 10.3. Interment of ashes and fixing of the approved plaque is to be undertaken by a licensed and approved monument mason working to the current Australian Standards.
- 10.4. Maintenance of a niche and plaque will be the responsibility of the holder of the '*Right to Inter Ashes*' in the designated niche.
- 10.5. No fixtures are to be attached to the columbarium wall. Any item attached will be removed.

## 11. Interment of Ashes in Existing Grave

- 11.1. The parish permits the interment of ashes in an existing grave.
- 11.2. Burial of ashes and the erection of an additional plaque to an existing monument is to be undertaken by a licensed and approved monument mason working to the current Australian Standards.
- 11.3. An '*Application to Inter Ashes in a Grave & Install a Memorial Plaque*' is to be completed and submitted for approval.  
**Note:** An application fee applies (refer to 'Schedule of Fees' on church website for amount).
- 11.5. A cast bronze plaque with black inscription is required.

## 12. Transfer of Right of Burial or Right to Inter Ashes

- 12.1. Application to transfer a '*Right of Burial*' or '*Right to Inter Ashes*' is to be made in writing.
- 12.2. The application will be subject to parish approval following proof of the right of the claimant to be regarded as the transferee or successor thereto being provided and substantiated.  
**Note:** An application fee applies (refer to 'Schedule of Fees' on church website for amount).